



Yolo County Public Agency Risk Management Insurance Authority

MINUTES

January 25, 2018

The regular meeting of the Yolo County Public Agency Risk Management Insurance Authority was called to order by President Sheila McShane at 8:40 a.m. at YCPARMIA located at 77 West Lincoln Avenue, Woodland, CA.

ROLL CALL

BOARD MEMBERS PRESENT: Sheila McShane (*City of Woodland*), Gary Engel (*County of Yolo*), Debbie Howard (*Esparto USD*), Kryss Rankin (*City of West Sacramento*), Janet Emmett (*City of Davis*), Nanci Mills (*City of Winters*)

ABSENT: None

OTHERS: Jeff Tonks (*YCPARMIA CEO/Risk Manager*), Charlotte Garber (*YCPARMIA Administrative Assistant*), Holly Lyon (*YCPARMIA Finance Analyst*)

APPROVAL OF AGENDA

It was moved by Nanci Mills, seconded by Debbie Howard, that the agenda be approved. Said motion was unanimously carried.

THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER, WHETHER OR NOT IT IS ON THE AGENDA, BUT STATE LAW PROHIBITS ACTION BY THE BOARD ON NONAGENDA ITEMS.

COMMUNICATIONS

Board Members. Debbie Howard had nothing to report for the School District.

Gary Engel had nothing to report for the County.

Nanci Mills reported that the City of Winters is working on negotiations and the election in June.

Janet Emmett reported the City of Davis is working on negotiations and that the replacement for Jackie's position will be starting soon.

Kryss Rankin reported that the City of West Sacramento HR team is up and running and they are working on a contract tracking system.

Sheila McShane reported that the City of Woodland is working on negotiations and recruitments.

CEO/Risk Manager.

The CEO/Risk Manager reported that PARMA is being held in Monterey between February 14th through 16th.

The CEO/Risk Manager reported that LAFCO has begun a program to encourage/improve local government website transparency.

The CEO/Risk Manager reported that the State has approved our MPN submission with Networks by Design.

Next Meeting. March 22, 2018

CONSENT CALENDAR

The Consent Calendar consisted of the minutes of the regular Board Meeting of December 14, 2017. It was moved by Janet Emmett and seconded by Nanci Mills that the minutes of the previous Board meetings be approved. Said motion was unanimously carried.

ACTION ITEMS

No Action Items

INFORMATION ITEMS

YCPARMIA Financial Report. The YCPARMIA Financial reports through December 31, 2017 (Exhibit "A") were reviewed by the Board.

YCPARMIA Investment Statement. The YCPARMIA Investment Statement and Yolo County Treasurer's Investment Report through December 31, 2017 (Exhibit "B") were reviewed by the Board.

Notification of New Claims Received Since the Previous Board Meeting. The CEO/Risk Manager reviewed with the Board the list of Liability claims since the last Board meeting (Exhibit "C").

Closed Liability Files. The CEO/Risk Manager reviewed with the Board the list of Closed Liability claims since the last Board meeting (Exhibit "D").

Certificates Issued. The CEO/Risk Manager reviewed the list of certificates that were issued since the previous Board meeting (Exhibit "E").

Workers' Compensation Loss Run Summary. The CEO/Risk Manager reviewed with the Board the Workers' Compensation Loss Run Summary as of December 2017 (Exhibit "F")

Quarterly Statement of Revenues, Expenses and Retained Earnings. The CEO/Risk Manager reviewed with the Board the December 31, 2017 Statement of Revenues, Expenses and Retained Earnings (Exhibit "G").

Strategic Planning. The CEO/Risk Manager opened the floor for any future planning issues.

At 9:45 am it was moved by Nanci Mills, seconded by Debbie Howard that the board meetings go to Closed Session. Said motion was unanimously carried.

At 10:13 am the Board came back to Open Session. The Board decided in Closed Session that settlement authority has been approved for \$168,500 to Meyers vs. City of Davis

At 10:15 a.m. being no further business, it was moved by Debbie Howard, seconded by Janet Emmett, that the meeting be adjourned. Said motion was unanimously carried.

Respectfully submitted,

Jeffrey M. Tonks
CEO/Risk Manager