



# Yolo County Public Agency Risk Management Insurance Authority

## AGENDA

### YCPARMIA BOARD MEETING

Thursday, October 25, 2018 at 8:30 a.m.

YCPARMIA  
77 W. LINCOLN AVE.  
WOODLAND, CA 95695

1. Call to Order
2. Approval of Agenda
3. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA, BUT STATE LAW PROHIBITS ACTION BY THE BOARD ON NONAGENDA ITEMS
4. Communications
  - A. Board Members
  - B. CEO/Risk Manager
  - C. Next Meeting
5. Consent Calendar
  - A. Approval of Minutes
6. Action Items
  - A. Management's Discussion and Analysis – Financial Audit
  - B. Annual Financial Audit
  - C. Telecommute Policy
7. Information Items
  - A. YCPARMIA Financial Report
  - B. YCPARMIA Investment Statement
  - C. Notification of New Claims Received Since the Previous Board Meeting
  - D. Closed Liability Files
  - E. Certificates Issued
  - F. Workers' Compensation Loss Run Summary
  - G. Quarterly Statement of Revenues, Expenses and Retained Earnings
  - H. Reporting on Workers' Compensation Liabilities as Required by Section 30702.6 of the California Labor Code
  - I. Strategic Planning
8. Closed Session

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact our office at (530) 666-4456 or Fax (530) 666-4491. Requests for such modifications or accommodations must be made at least 48 hours before the start of the meeting.

# Yolo County Public Agency Risk Management Insurance Authority

	COMMUNICATIONS
	AGENDA ITEM NO. <u>4B</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	CEO/Risk Manager's Report
<b>RECOMMENDED ACTION:</b>	Information Only

## **BACKGROUND INFORMATION:**

The CEO/Risk Manager will be reporting on the following items:

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

		COMMUNICATIONS
		AGENDA ITEM NO. <u>4C</u>
		DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Next Meeting	
<b>RECOMMENDED ACTION:</b>	Information Only	

**BACKGROUND INFORMATION:**

The following date is our next Board meeting:

DATE: December 13, 2018

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

CONSENT CALENDAR  
AGENDA ITEM NO. 5A

DATE: October 25, 2018

**SUBJECT:** Minutes

**RECOMMENDED ACTION:** That the Minutes of the Regular Board Meeting of August 23, 2018 be Approved as Submitted

**BACKGROUND INFORMATION:**

Attached is a copy of the minutes of the YCPARMIA Regular Board Meeting for August 23, 2018 for your review.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	ACTION ITEM
	AGENDA ITEM NO. <u>6A</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Management's Discussion and Analysis – Financial Audit
<b>RECOMMENDED ACTION:</b>	That the Board Review and Approve the Attached Management's Discussion and Analysis for the annual Financial Audit

**BACKGROUND INFORMATION:**

**FISCAL IMPACT:**

The recommended action has no anticipated fiscal impact.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	ACTION ITEM
	AGENDA ITEM NO. <u>6B</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Annual Financial Audit
<b>RECOMMENDED ACTION:</b>	That the Board Review and Accept the Annual Financial Audit

**BACKGROUND INFORMATION:**

**FISCAL IMPACT:**

There is no fiscal impact associated with this recommended action.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	ACTION ITEM
	AGENDA ITEM NO. <u>6C</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	
<b>RECOMMENDED ACTION:</b>	

**BACKGROUND INFORMATION:**

**FISCAL IMPACT:**

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	INFORMATION ITEM AGENDA ITEM NO. <u>7A</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	YCPARMIA Financial Report
<b>RECOMMENDED ACTION:</b>	Information only, no action required

**BACKGROUND INFORMATION:**

Attached is the YCPARMIA's Financial Report through September 30, 2018 for your review.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager



# Yolo County Public Agency Risk Management Insurance Authority

INFORMATION ITEM  
AGENDA ITEM NO. 7B

DATE: October 25, 2018

**SUBJECT:** YCPARMIA Investment Statement

**RECOMMENDED ACTION:** Information only, no action required

**BACKGROUND INFORMATION:**

Attached are the YCPARMIA Investment Statements through September 30, 2018 for your review.

Investment Statement

For your information:

Chandler as of 9/30/2018	\$ 13,797,574
LAIF as of 9/30/2018:	\$ no report

Outstanding Reserves

For your information:

<i>Total as of 9/30/2017:</i>	\$ 7,002,639.00
<b>Total as of 9/30/2018:</b>	\$

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	INFORMATION ITEM AGENDA ITEM NO. <u>7C</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Notification of New Claims Received Since the Previous Board Meeting
<b>RECOMMENDED ACTION:</b>	Information only, no action required

**BACKGROUND INFORMATION:**

Attached is a list of new Liability claims that have been received by YCPARMIA since the last Board Meeting. For your convenience, we have also included a list of all open Liability claims.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

INFORMATION ITEM AGENDA ITEM NO. <u>7D</u>	
DATE: <u>October 25, 2018</u>	
<b>SUBJECT:</b>	Closed Liability Files
<b>RECOMMENDED ACTION:</b>	Information only, no action required

**BACKGROUND INFORMATION:**

Attached is our report on closed liability files. Recognizing that this agenda is a public document, it should be emphasized that the information provided is general. It is probable during the course of the year that some files that close with a denial will re-open for litigation.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

INFORMATION ITEM AGENDA ITEM NO. <u>7E</u>	
DATE: <u>October 25, 2018</u>	
<b>SUBJECT:</b>	Certificates Issued
<b>RECOMMENDED ACTION:</b>	Information Only; no action required.

**BACKGROUND INFORMATION:**

Attached is a list of the certificates that have been issued since the last Board Meeting.

Respectfully Submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

INFORMATION ITEM  
AGENDA ITEM NO. 7F

DATE: October 25, 2018

**SUBJECT:** Workers' Compensation Loss Run Summary

**RECOMMENDED ACTION:** Information Only; no action required.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	INFORMATION ITEM AGENDA ITEM NO. <u>7G</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Quarterly Statement of Revenues, Expenses and Retained Earnings
<b>RECOMMENDED ACTION:</b>	Information only, no action required

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	INFORMATION ITEM AGENDA ITEM NO. <u>7H</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Reporting on Worker's Compensation Liability as Required by Section 30702.6 of the California Labor Code
<b>RECOMMENDED ACTION:</b>	Information only, no action required

**BACKGROUND INFORMATION:**

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager

# Yolo County Public Agency Risk Management Insurance Authority

	INFORMATION ITEM
	AGENDA ITEM NO. <u>71</u>
	DATE: <u>October 25, 2018</u>
<b>SUBJECT:</b>	Strategic Planning: The Board's Opportunity To Discuss Developing Issues
<b>RECOMMENDED ACTION:</b>	Information Only; No Action Required

## **BACKGROUND INFORMATION:**

This agenda item is intended to allow the Board to discuss trends, actions, future risk management plans, and to direct YCPARMIA staff as needed.

Respectfully submitted,

Dennis Monahan  
CEO/Risk Manager