



Yolo County Public Agency Risk Management Insurance Authority

AGENDA

YCPARMIA BOARD MEETING

Thursday, December 12, 2019 at 8:30 a.m.

**YCPARMIA
77 W. LINCOLN AVE.
WOODLAND, CA 95695**

1. Call to Order
2. Approval of Agenda
3. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA, BUT STATE LAW PROHIBITS ACTION BY THE BOARD ON NONAGENDA ITEMS
4. Communications
 - A. Board Members
 - B. CEO/Risk Manager
 - C. Next Meeting
5. Consent Calendar
 - A. Approval of Minutes
6. Action Item
 - A. Approval of Calendar of Meetings
7. Information Items
 - A. YCPARMIA Financial Report
 - B. YCPARMIA Investment Statement
 - C. Workers' Comp Monthly Summary
 - D. Notification of New Claims Received Since the Previous Board Meeting
 - E. Closed Liability Files
 - F. Certificates Issued
 - G. Strategic Planning

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact our office at (530) 666-4456 or Fax (530) 666-4491. Requests for such modifications or accommodations must be made at least 48 hours before the start of the meeting.

Yolo County Public Agency Risk
Management Insurance Authority

COMMUNICATIONS
Agenda Item 4B
December 12, 2019

SUBJECT: CEO/Risk Manager's Report

RECOMMENDED ACTION: Information Only

BACKGROUND INFORMATION:

1. PARMA is scheduled for February 25-28, 2020 in Monterey. Please contact Lily if there have been any changes to your entity's attendance
2. Insurance Requirements for Events, Contractors, and for Rental of Facilities
3. During its November 21, 2019 meeting, the CJPRMA Board, increased the Self Insured Retention to members from \$500,000 to \$750,000 effective 7/1/2020. This has significant ramifications for YCPARMIA. CEO/Staff will work with our actuarial team, will examine and analyze all options and will report back to the Board their recommendations and findings during January 2020 Board meeting. See attached presentation for background information
4. [California SB 542](#) effective January 1, 2020: expansion of Workers' Compensation of coverage by broadening the definition of "injury" to include post-traumatic stress for firefighting personnel and peace officers
5. [California AB 218](#) effective January 1, 2020: This bill substantially extends the statute of limitations to bring a civil action against an employer, including school districts, public agencies and others, where there has been a claim against an employee of that organization for alleged child sexual abuse. The statute of limitations in AB 218 is 22 years after the plaintiff attains majority (i.e., 40 years old) or anytime thereafter within five years of discovering related psychological injury. See attachment for additional analysis and details.

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

COMMUNICATIONS
Agenda Item 4C
December 12, 2019

SUBJECT: Next Meeting

RECOMMENDED ACTION: Information Only

BACKGROUND INFORMATION:

There are no remaining meetings scheduled for 2019. The Board will review and approve a 2020 meeting schedule.

Respectfully submitted,

A handwritten signature in black ink that reads "Armond Sarkis". The signature is written in a cursive, slightly slanted style.

Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

CONSENT CALENDAR
Agenda Item 5A
December 12, 2019

SUBJECT: Minutes

RECOMMENDED ACTION: That the minutes of the regular Board Meeting of October 24, 2019, be approved as submitted

BACKGROUND INFORMATION:

Attached is a copy of the minutes of the YCPARMIA regular Board Meeting on October 24, 2019, for your review.

Respectfully submitted,

A handwritten signature in black ink that reads "Armond Sarkis". The signature is written in a cursive, slightly slanted style.

Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

ACTION ITEM
Agenda Item 6A
December 12, 2019

SUBJECT: **Approval of Calendar of Meetings**

RECOMMENDED ACTION: The Board review and approve the Calendar of Meetings

BACKGROUND INFORMATION:

Attached for review is a proposed Calendar of Meetings following YCPARMIA's historical trend of scheduled meeting dates.

FISCAL IMPACT:

There is no anticipated cost associated with the recommended action.

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

INFORMATION ITEM
Agenda Item 7A
December 12, 2019

SUBJECT: YCPARMIA Financial Report

RECOMMENDED ACTION: Information only, no action required

BACKGROUND INFORMATION:

Attached is the YCPARMIA Financial Report through October 31, 2019, for your review.

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

INFORMATION ITEM
Agenda Item 7B
December 12, 2019

SUBJECT: YCPARMIA Investment Statement

RECOMMENDED ACTION: Information only, no action required

BACKGROUND INFORMATION:

Attached are the YCPARMIA Investment Statements through October 31, 2019 for your review.

For your information:

		<u>Investment Statement</u>
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<i>LAIF</i>	\$	<i>no report</i>
Chandler as of 10/31/2019:	\$	14,643,480

For your information:

		<u>Outstanding Reserves</u>
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Total as of 10/31/2018:	\$	7,700,941
Total as of 10/31/2019:	\$	8,419,887

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

INFORMATION ITEM
Agenda Item 7C
December 12, 2019

SUBJECT: **Workers' Comp Monthly Summary**

RECOMMENDED ACTION: Information only, no action required

BACKGROUND INFORMATION:

Attached is the November 30, 2019 WC loss run summary reflecting results for the first five months of the fiscal year.

Summary:

The frequency and severity are trending closely to results experienced in the recent past. Benefit costs came in higher than usual primarily due to multiple C&R settlements that were achieved during the month of September. Due to mentioned settlements and closure of other open claims, our reserves on open files were successfully reduced from \$6,721,478 at the start of the fiscal year, to \$6,474,816 on November 30th, that's an improvement of \$246,662. Temporary Disability payments are up, i.e. a few of newer indemnity claims included high earners who stayed out of work longer. Permanent Disability payments are trending lower, which is a great sign. The number of open claims was 286 on November 30th in line with our stated goal of striving to keep open claims count under 300. In general it is, however, too early to predict the direction we are headed for the fiscal year.

Frequency:

We received 148 new claims during the first five months of the FY, or an average of 30 claims per month which closely tracks our 5-year monthly average of 32 claims. It is important to remember the adage that "frequency breeds severity"; more claims increase the odds of a serious injury/claim. Still the numbers are small, and any average is vulnerable to a good or bad month.

Severity:

Of the 148 new claims, 16 were coded as indemnity, meaning that 11% of new claims had exposures for temporary disability and/or permanent disability. This is better (lower) than the ratio of indemnity to total claims that we had last year. Of 148 claims we received through November 30th, 3 were valued over \$50,000, one of which is valued close to the \$100,000 mark. This is somewhat concerning as the very claim can develop adversely. Additional 10 claims were valued between \$10,000 and \$25,000. None of claims are currently valued between \$25,000 and \$50,000.

Benefits:

Our average monthly benefit payments during the first five months of the FY was \$294,982. This is higher than last year's average of \$272,891, but again we are talking about small numbers as we already know a few larger than usual settlements in September inflated the total benefits paid through November 30th.

Yolo County Public Agency Risk Management Insurance Authority

Temporary Disability: TD payments in the first five months of the FY have increased to monthly average of \$53,907, compared to last year's \$43,736.

Permanent Disability: Permanent Disability payments are trending lower, to an average of \$65,062 from last year's \$74,368, a good sign.

Medical Costs: Our biggest benefit exposure continues to trend higher at monthly average of \$152,626 compared to last year's \$131,925. Some, but not all, of the increase can be attributed to multiple C&R settlements that were achieved during the month of September, which will be to save us money in the long run.

Legal, Investigative, Subrosa: The monthly averages for these costs remain in line with what we have seen in previous years: \$22,173 current FY versus \$21,798 last FY.

Future Reserves:

Future reserves on existing open files are at \$6,474,816, which is \$246,662 lower than the figure that we started the year at: \$6,721,478. The reduction will theoretically have a positive effect on the actuarial study and projections.

Respectfully submitted,

A handwritten signature in black ink that reads "Armond Sarkis". The signature is written in a cursive, slightly slanted style.

Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

INFORMATION ITEM
Agenda Item 7F
December 12, 2019

SUBJECT: **Certificates Issued**

RECOMMENDED ACTION: Information only, no action required

BACKGROUND INFORMATION:

Attached is a list of the certificates that have been issued since the last Board Meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Armond Sarkis". The signature is written in a cursive style with a large initial "A".

Armond Sarkis
CEO/Risk Manager

