



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES **March 19, 2021**

The special meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on March 19, 2021, via teleconference in accordance with Executive Order N-29-20.

BOARD MEMBERS PRESENT: Jill Cook (*President, County of Yolo*), Janet Emmett (*City of Davis*), Amanda Berlin (*City of West Sacramento*), Kathleen Trepka (*City of Winters*), Sheila McShane (*City of Woodland*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Marylin Kelley (*YCPARMIA Interim CEO/Risk Manager*), Lily Viek (*YCPARMIA Administrative Assistant*), Kellie Murphy (*YCPARMIA General Counsel*)

1. CALL TO ORDER

President Jill Cook called the meeting to order at 11:03 a.m.

2. APPROVAL OF AGENDA

Kathleen Trepka moved to approve the agenda as posted; seconded by Janet Emmett. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

Marylin Kelley updated the Board regarding the recruitment status of the Finance Officer position and shared the job requirements of the position.

4. ACTION ITEMS

A. Designation of Representative for Negotiations Regarding Finance Officer Position

Kathleen Trepka moved to designate Board President Jill Cook as the representative for negotiations regarding the finance officer position; seconded by Janet Emmett. Motion passed unanimously.

5. CLOSED SESSION

The Board adjourned to closed session from 11:06 a.m. to 11:55 a.m.

A. PUBLIC EMPLOYMENT/PUBLIC EMPLOYEE APPOINTMENT (Government Code § 54957)

Title: Finance Officer

No reportable action.

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

Designated Representative: Jill Cook (Board President); Title: Finance Officer

No reportable action.

6. ADJOURNMENT

The March 19, 2021 YCPARMIA Special Board Meeting adjourned at 11:56 a.m. by general consent.

Submitted by,

A handwritten signature in black ink, appearing to read "Lily Viek", with a long horizontal line extending to the right.

Lily Viek
Administrative Assistant, YCPARMIA