



# Yolo County Public Agency Risk Management Insurance Authority

## AGENDA

### YCPARMIA BOARD MEETING

Thursday, April 29, 2021 at 9:00 a.m.

#### NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-29-20

This meeting will be conducted via teleconference in accordance with Executive Order N-29-20. The meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the YCPARMIA Board of Directors. The following information can be utilized by the public who wish to attend and/or address the YCPARMIA Board of Directors, and public comments can be made as set forth below:

#### **Join Zoom Meeting by Computer**

<https://us02web.zoom.us/j/9313261734>

**Meeting ID: 931 326 1734**

#### **Join by Phone**

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

1. Call to Order
2. Approval of Agenda
3. Public Comments

THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA. NO ACTION MAY BE TAKEN ON NON-AGENDA ITEMS UNLESS AUTHORIZED BY LAW. MEMBERS OF THE PUBLIC WHO WISH TO PROVIDE PUBLIC COMMENT MAY DO SO DURING THIS TIME BY VERBALLY STATING THAT THEY WISH TO MAKE A COMMENT. YOUR STATEMENT WILL BE NOTED AND YOU WILL THEN BE RECOGNIZED BY THE YCPARMIA BOARD PRESIDENT. COMMENTS WILL BE LIMITED TO FIVE MINUTES PER PERSON, TWENTY MINUTES IN TOTAL.

4. Closed Session (p. 4)
  - A. Discussion of Open Litigated Claims Under Government Code Section 54956.95:
    - Cloud v. City of Davis
    - Comey v. City of Davis
    - Sabir v. City of Davis
    - CalTrans v. City of West Sacramento
    - Martinez v. City of West Sacramento
    - McDonald v. City of West Sacramento
    - PG&E v. City of West Sacramento

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The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact our office at (530) 666-4456 or Fax (530) 666-4491. Requests for such modifications or accommodations must be made at least 48 hours before the start of the meeting.

- Allen v. City of Woodland
  - Barrera v. City of Woodland
  - Chee v. County of Yolo
  - Coronado-Brown v. County of Yolo
  - Martinez v. County of Yolo
  - Nyland v. County of Yolo
  - Patterson v. County of Yolo
  - Pringle v. County of Yolo
  - Roberts v. County of Yolo
  - Vigrow Organics, Inc. v. County of Yolo
  - Best SupplementGuide, LLC/Covell v. County of Yolo
  - Sarkis v. County of Yolo
- B. Workers' Compensation Claim (pursuant to Government Code Section 54956.95(a)):
- Claim No. 1991200254
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 potential case
- D. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Designated Representative: Jill Cook (Board President)  
Titles: Interim CEO/Risk Manager; Consultant
- E. PUBLIC EMPLOYMENT/PUBLIC EMPLOYEE APPOINTMENT/PUBLIC EMPLOYEE PERFORMANCE EVALUATION/PUBLIC EMPLOYEE DISCIPLINE, DISMISSAL, RELEASE (Government Code §54957(b)(1))  
Title(s): Interim CEO/Risk Manager; Consultant
- F. PUBLIC EMPLOYMENT/PUBLIC EMPLOYEE APPOINTMENT (Government Code § 54957)  
Title: Interim Executive Director
5. Communications
- A. Board Members
  - B. Executive Director (p. 5)
  - C. Next Meeting - June 24, 2021 (p. 17)
6. Consent Agenda
- The Consent Agenda includes routine items of business which, in the opinion of the administration, are either self-explanatory or routine enough not to require explanation by the administration or discussion by the board. Board members or the public wishing any items deleted from the Consent Agenda should so indicate at the time the Consent Agenda is adopted.
- A. Approval of Minutes (p. 18)
  - B. YCPARMIA Financials and Budget Update as of 3/31/20 (p. 33)
  - C. YCPARMIA Check Registers (p. 43)
  - D. YCPARMIA Quarterly Treasurer's Report as of 3/31/20 (p. 52)
  - E. YCPARMIA Monthly Investment Statement as of 3/31/20 (p. 217)
  - F. Chandler Asset Management Quarterly Investment Report as of 3/31/20 (p. 219)
7. Presentation to the Board
- A. CARMA Membership Information - Presentation by Rob Kramer (p. 258)
  - B. ERMA Membership Information - Presentation by Jennifer Jobe (p. 268)

## 8. Action Items

- A. Approval to Resolutions to Join CARMA and ERMA (Marylin) (p. 269)
- B. Interim Executive Director Salary (Marylin) (p. 276)
- C. Authorization - LAIF(Jim) (p. 278)
- D. Discussion and Acceptance of the 2021 Actuarial Reports (Jim) (p. 280)
- E. Approval of Updates to Administrative Policy & Procedure - A-19 Underwriting Policy (Marylin) (p. 286)
- F. Preliminary Budget for Fiscal Year 2021-2022 (Jim) (p. 290)
- G. Proposed Fiscal Year 2021-2022 Premiums (p. 293)
  - Workers Compensation (Jim)
  - Liability (Jim)
  - Property (Marylin)
  - Fidelity (Marylin)
- H. Approval to Rescind Notice of Withdrawal from Property Program - West Sacramento Port (Marylin) (p. 303)
- I. Approval of FY 21-22 Memorandums of Coverage and Declarations (Marylin) (p. 305)
  - 1. Liability
  - 2. Workers' Compensation
  - 3. Property
  - 4. Boiler & Machinery
  - 5. Fidelity
- J. Consideration of CORDICO Wellness App For Fire and Police/Sheriff Personnel and Use of PRISM Safety Funds of \$43,000 for Partial Payment for First Year (Marylin) (p. 345)
- K. Approval of One Year Contract with the Current Financial Audit Firm, Crowe, LLP (Marylin) (p. 362)
- L. Consideration of Part Time Clerical Position (Marylin) (p. 376)

## 9. Information Items

- A. Workers Compensation Analysis Report (Jim) (p. 377)
- B. Notification of New Claims Received Since the Previous Board Meeting (p. 381)
- C. Closed Liability Files (p. 383)
- D. State Controller's Compensation Report (p. 386)
- E. City of Davis - Sample Exemption from Workers' Compensation (Marylin) (p. 388)

## 10. Adjournment