



Yolo County Public Agency Risk Management Insurance Authority

AGENDA

YCPARMIA BOARD MEETING
Thursday, June 27, 2024 at 9:00 a.m.

YCPARMIA
77 W. Lincoln Ave.
Woodland, CA 95695

Voting Member Agencies and Representatives

Member Entity	Board Member	Alternate Board Member
City of Davis	Christopher Bensch	Shelley Tiran
City of West Sacramento	Amanda Berlin (President)	Liane Lee
City of Winters	Cathy Mathews	<i>vacant</i>
City of Woodland	Kimberly McKinney (Vice President)	Sheila McShane
County of Yolo	Philip Pogledich	Herbert Lester
Esparto Unified School District	Rebecca Spiva	Leah Smith

1. Call to Order
2. Approval of Agenda
3. Public Comments
THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA. NO ACTION MAY BE TAKEN ON NON-AGENDA ITEMS UNLESS AUTHORIZED BY LAW. MEMBERS OF THE PUBLIC WHO WISH TO PROVIDE PUBLIC COMMENT MAY DO SO DURING THIS TIME BY VERBALLY STATING THAT THEY WISH TO MAKE A COMMENT. YOUR STATEMENT WILL BE NOTED AND YOU WILL THEN BE RECOGNIZED BY THE YCPARMIA BOARD PRESIDENT. COMMENTS WILL BE LIMITED TO FIVE MINUTES PER PERSON, TWENTY MINUTES IN TOTAL
4. Closed Session (p. 4)
 - A. Conference with Labor Negotiator (Government Code § 54957.6)
Designated Representative: Barbara Lubben, Executive Director

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact our office at (530) 666-4456 or Fax (530) 666-4491. Requests for such modifications or accommodations must be made at least 48 hours before the start of the meeting.

Titles: Administrative Assistant, Administrative and Claims Analyst, Claims Administrator, Finance Officer, Loss Prevention Analyst, Program and Services Administrator, Workers' Compensation/Wellness Nurse

- B. Public Employment/Public Employee Performance Evaluation (Government Code § 54957(b)(1))

Titles: Administrative Assistant, Administrative and Claims Analyst, Claims Administrator, Program and Services Administrator, Workers' Compensation/Wellness Nurse

- C. Public Employment/Public Employee Performance Evaluation (Government Code § 54957(b)(1))

Title: Executive Director

5. Communications

- A. Board Members
- B. Executive Director (p. 5)

6. Consent Calendar

- A. Approval of June 13, 2024 Minutes (p. 6)
- B. County of Yolo Financial Services Authorization Form for Fiscal Year 2024-2025 (p. 11)
- C. Biennial Review of Conflict of Interest Code (p. 13)
- D. Fiscal Year 2022-2023 Audited Financial Statements (p. 19)

7. Action Items

- A. Approve new P&P: RM-8: Risk Management Fund (p. 20)
- B. Receive Findings of Total Compensation Study (p. 24)
- C. Approve Deputy Executive Director Job Description (Unfunded Position) (p. 85)
- D. Approve Job Title Change: Loss Prevention Analyst to Risk Control/Safety Analyst (p. 90)
- E. Approve Job Description for Claims Administrator I/II and Job Title Change from Claims Administrator to Claims Administrator II (p. 91)
- F. Approve Job Description for Member Services and Operations Manager and Job Title Change from Program and Services Administrator to Member Services and Operations Manager (p. 99)
- G. Consideration of Executive Director Salary (p. 104)
- H. Consideration of Proposed Salary Schedule (p. 105)
- I. Esparto USD School Bus Coverage (p. 107)
- J. Approve Final Budget (p. 110)
- K. Approve cash payments for FY 2024-25 (p. 111)
 - i. Property (includes Pollution and Cyber Liability)
 - ii. Fidelity
 - iii. Workers' Compensation
 - iv. General Liability
- L. Memorandums of Coverage and Declarations (p. 113)
 - i. Property
 - ii. Fidelity

- iii. Workers' Compensation
 - iv. General Liability
 - M. Election of President and Vice-President for July 1, 2024-June 30, 2025 (p. 157)
- 8. Information Items
 - A. Liability Claims Update (p. 158)
 - B. Next Meeting - August 22, 2024 (p. 166)
- 9. Adjournment