



Yolo County Public Agency Risk Management Insurance Authority

BOARD MEETING MINUTES December 12, 2024

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on December 12, 2024, via teleconference in accordance with the Brown Act.

BOARD MEMBERS PRESENT: Kimberly McKinney (*Vice President, City of Woodland*), Christopher Bensch (*City of Davis*), Liane Lee (*City of West Sacramento*), Cathy Mathews (*City of Winters*), Philip Pogledich (*County of Yolo*), Leah Smith (*Esparto Unified School District*)

BOARD MEMBERS ABSENT: none.

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*), Lily Viek (*YCPARMIA Member Services and Operations Manager*)

1. CALL TO ORDER

Vice President Kim McKinney called the meeting to order at 9:01 am.

2. APPROVAL OF AGENDA

Cathy Mathews moved to approve the agenda; seconded by Liane Lee. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. COMMUNICATIONS

A. Board Members

The Board provided updates regarding turnover, negotiations with various bargaining groups, and new and renovated buildings.

B. Executive Director

Executive Director Barbara Lubben provided a brief update which included a list of priorities over the next six months and member training and site visits conducted since mid-September.

5. CONSENT CALENDAR

A. Approval of October 24, 2024 Minutes

B. Approval of November 18, 2024 Special Meeting Minute

C. Quarterly Financials as of 6/30/24

D. Chandler Monthly Investment Reports as of October 31, 2024 and November 30, 2024

Leah Smith moved to approve the Consent Calendar; seconded by Cathy Mathews. Motion passed unanimously.

6. ACTION ITEMS

A. P&P P-1: Benefits for Miscellaneous Employees

Phil Pogledich moved to approve updated Policy & Procedure P-1: Benefits for Miscellaneous Employees and to confirm the updated policy applies to the Executive Director; seconded by Leah Smith. Motion passed unanimously.

7. ACTION ITEMS

B. Next Meeting

The next YCPARMIA Board Meeting will be held in-person at the YCPARMIA Office on January 23, 2025 at 9:00 am

8. ADJOURNMENT

The December 12, 2024 YCPARMIA Board Meeting adjourned at 9:12 a.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lily Viek', with a long horizontal line extending to the right.

Lily Viek
Member Services and Operations Manager, YCPARMIA